

Customer Due Diligence ID Form

Before Lanyon Bowdler can act on your behalf we need to confirm your identity

One item from **EACH** list required for **EACH** person involved in the transaction

Proof of person's **identity**

Official documents showing both your name and, where applicable, photograph eg:

- Valid signed passport
- Valid UK photocard driving licence
- Photographic student ID card
- Photographic HM Forces ID card
- Current EEA member state ID card
- Current Electoral Office for Northern Ireland ID card
- Photographic registration card for self-employed individuals and partnerships in the construction industry
- Birth/marriage certificate
- Residence permit issued by the Home Office
- Benefit book or original notification letter confirming the right to benefits

Proof of current **address**

Official documentation ie bills, statements or correspondence showing your name and address eg:

- Valid UK photocard driving licence
- Utility bill dated within the last three months
- Current council tax bill
- Bank/building society/credit union statement dated within the last three months
- Recent original mortgage statement from a recognised lender
- Legal professional's letter regarding a change of address, or confirming a recent house purchase as main residence
- HMRC correspondence dated within the last six months
- House/motor insurance certificate
- Firearm and shot gun certificate
- Tenancy agreement
- Confirmation from an electoral register that a person of that name lives at that address

If you do not attend personally with the identification, you are required to send us copies certified by a lawyer, chartered/certified chartered accountant or notary whose identity you can check by reference to a professional directory. Please **DO NOT** send original documents.